

Return to **Joseph Davis, Jefferson County Clerk,**  
**Mail: 100 S. 10<sup>th</sup> St., Room 105, Mt. Vernon, IL 62864**

- \_\_\_ Complete this form
- \_\_\_ Copy of Photo Identification
- \_\_\_ Self addressed stamped return envelope **or add** \$1 for postage
- \_\_\_ **Certified funds** for payment (cashier check or money order)  
first copy/each additional same record  
(\$15/\$10)                      (\$15/\$10)                      (\$15/\$10)

I hereby request:    \_\_\_ BIRTH            \_\_\_ DEATH    \_\_\_ MARRIAGE/CIVIL UNION  
\_\_\_ Genealogy Search - \$10 each (see restrictions)  
\_\_\_ Other Documents (Copy \$1.00 Certified \$9.00)  
Specify what document \_\_\_\_\_

Name(s) on Certificate \_\_\_\_\_  
Date of Event \_\_\_\_\_

Reason for request \_\_\_\_\_  
\_\_\_\_\_

For birth certificate:  
Mother (maiden name) \_\_\_\_\_  
Father \_\_\_\_\_

\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Name Printed or Typed  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
City/State/Zip Code  
  
(\_\_\_\_\_) \_\_\_\_\_  
Telephone # we can reach you at

Relationship to above record \_\_\_\_\_