

Request for Proposal (RFP)

for

The construction of a new pole barn building for the Spring Garden Township Highway Department

Issued: September 22, 2023

Deadline for Final Submission of Questions: October 2, 2023

Proposals due: October 6, 2023

Public Bid Reading: October 9, 2023, 8:00P.M.

Anticipated Award Date: October 9, 2023

Bid Package will be made available to general contractors on September 22, 2023 at the Jefferson County Highway Department, 750 Old Fairfield Road, Mt. Vernon, IL 62863, by email at countyengineer@jeffil.us or electronically at jeffersoncountyillinois.com.

Introduction

Spring Garden Township invites proposals for the construction of a Pole Barn Building at the Spring Garden Township Highway Department located at 2748 N. Reardon Lane, Bonnie, IL 62816.

Spring Garden Township is the Owner of the Property

This will be a tax-exempt project. Federal ID will be made available upon request.

Scope of Work

The proposed Pole Barn Building will be constructed at 2748 N. Reardon Lane, Bonnie, IL 62816. on the township owned parcel of land.

MINIMUM SPECIFICATIONS:

The proposed Pole Barn will be 54' X 88' X 16', 4,752 square feet.

The building shall have two (2) 3' X 6'8" steel walk in doors and two (2) 28' side sliding doors built at maximum allowable height.

The building shall have six (6) standard windows, location to be determined.

The roof shall be 3/12 pitch and shall include a vapor barrier.

The building shall consist of ceiling load-bearing trusses on maximum of 8-foot centers.

Posts should be treated for ground contact. Post will be set at a depth of 48" with a 4 X 10 concrete pad placed under all supporting columns.

A minimum of 2 X 4 roof purlins on 2-foot centers, consisting of yellow pine.

A minimum of 2 X 4 wall girts on 2-foot centers, consisting of yellow pine.

Minimum of 1 treated 2 X 6 splash boards around base of building.

Metal roofing and sides is to be 29-gauge lifetime paint warranty with colored trim and screws.

Building shall include 6" gutters and down spouts.

24-inch overhang is required.

A level site shall be provided by the township.

Wainscot will be required. Colors will be determined after the bid is awarded.

Project schedule

Unless otherwise negotiated, project construction shall be completed no later than 6 months from the award date.

Submission procedure

Proposals conforming to the requirements set out in this RFP must be received by Spring Garden Township Road Commissioner, Huston Fowler via email, or by US Mail, by courier, or in person no later than October 6, 2023, 2:00 P.M.

Huston Fowler, Spring Garden Township Road Commissioner

C/O Jefferson County Highway Department

750 Old Fairfield Road

Mt. Vernon, IL 62864

countyengineer@jeffil.us

Electronic submissions shall include the Bid Form, and the contractor's proposed schedule. All components of the submissions shall be in PDF format.

Proposals must state that the bids are valid for at least forty-five (45) days.

All proposals shall include:

- a. Coversheet with contractor's name, address, phone, fax, email and contact information.
- b. Bid Price: Lump sum bid must include all materials and services required to fulfill the Scope of Work. Partial or incomplete bids will not be accepted.
- c. Proof of Insurance as required in this request for proposal.
- d. Addendum reflecting additions or deletions if necessary.

Physical proposals must be submitted in sealed opaque envelopes and marked:

Request for Proposals for Spring Garden Township

The name and address of the bidder must appear on the envelope.

Spring Garden Township may consider any bid not prepared and/or submitted in accordance with the provisions herein as incomplete. Spring Garden Township reserves the right to waive irregularities and to reject any and all bids. Spring Garden Township also reserves the right to negotiate with the selected bidder in the event that price exceeds projected cost estimates.

Modification of Bids

Modification of bids already submitted will be allowed if submitted in writing prior to the bid date and time noted in this Request for Proposals. Modifications shall be submitted as such and shall not reveal the total amount of either the original or revised bids.

Opening, Evaluating and Contracting

The Spring Garden Township Board will publicly read each contractor's proposed bid value and the value of their proposed alternatives at 8:00 P.M. on October 9, 2023.

Note that Spring Garden Township is not legally obligated to select the lowest bidder. Spring Garden Township reserves the right to select the contractor they deem the best fit to perform this work and best able to fulfill the interests of the Township. The Spring Garden Road Commissioner will review all submitted proposal materials prior to selecting a contractor for this project.

All proposals primarily satisfying the requirements of this Request for Proposals will be evaluated to establish which of the bids best fulfill the needs of the Spring Garden Township and this project. Spring Garden Township anticipates entering into a contract with the successful bidder to execute the proposed work.

All proposals upon submission become the property of Spring Garden Township. This Request for Proposal does not commit Spring Garden Township to award a contract, to pay any costs incurred in the preparation of the proposal or to contract for the goods and/or services offered. The Spring Garden Township reserves the right to accept or reject any or all proposals received as result of this request, to negotiate with all qualified bidders or to cancel this Request for Proposals, if it is in the best interest of Spring Garden Township to do so.

Guarantee, Service Contract and Warranties

The successful bidder will be required to guarantee that all work, including any and all labor and materials shall remain free from defects for one (1) year after the project completion. Manufacturers Warranties and other Architectural Warranties shall be collected, bound and submitted to the Owner for their record and possible future use.

Insurance, Warranties and Indemnification Requirements

1. The independent Contractor represents and warrants that:
 - a. The Services shall be performed in accordance with, and shall not violate, applicable laws, rules or regulations, and standard prevailing in the industry and the Independent Contractor shall

obtain all permits or permissions required to comply with such laws, rules or regulations, where applicable;

- b. The Independent Contractor will perform the Services in accordance with the specifications established by the Township;
- c. The Independent Contractor shall pay Prevailing Wage
2. The Independent Contractor shall comply with all of the Township's standards and procedures when working on-site at the Township
3. The Township shall not be liable for injury or death occurring to the Independent Contractor or any of its employees or other assistants in the course of performing this Agreement.
4. The Independent Contractor hereby indemnifies and holds harmless Jefferson County, Spring Garden Township, its board of directors', employees, agents or underwriters from any damages, claims, liabilities, and costs, including reasonable attorney's fees, or losses of any kind or nature whatsoever ("loss") which may in any way arise from the Services performed by the Independent Contractor hereunder, the work of employees of the Independent Contractor while performing the Services of the Independent Contractor hereunder, or any breach or alleged breach by Independent Contractor of this Agreement, including the warranties set forth herein. The Township shall retain control over the defense of, and any resolution or settlement relating to, such Loss. The Independent Contractor will cooperate with the Township and provide reasonable assistance in defending any such claim.
5. The Independent Contractor will carry applicable liability insurance (including malpractice or professional insurance, when warranted) relative to any service that [he or she] performs for the Township with limits of liability not less than \$1,000,000 per Occurrence with an Aggregate limit of liability and not less than \$2,000,000 during the entire term of the Agreement. It is further agreed and understood the Independent Contractor will name the Township as an Additional Insured. Automobile Liability with limits of liability not less than \$1,000,000 per Occurrence. Where applicable, the Independent Contractor will furthermore comply with the State of Illinois Workers' Compensation Act.
6. Each Bidder shall furnish, if applicable, a performance bond covering the complete execution of the project according to the contract documents and a payment bond covering payment of any and all obligations associated with the project.

(It is preferred that the Bid Response use this form, however, Spring Garden Township reserves the right to accept Bids which provide the necessary information without using this form)

I, _____, hereby representing

_____, have read and reviewed the attached specifications.

I state the hereby offer meets or exceeds all requirements set forth in the Request for Proposal.

Company Name

Authorized Person (Print)

Address

Signature

City/State/Zip

Title

Telephone

Date

Tax ID No.

E-Mail Address

The above company shall provide the materials and services, and insurance requested for the goods and services of this RFP for a cost to Spring Garden Township as follows.

ITEM DESCRIPTION

BID PRICE

POLE BARN
